



**POSITION DESCRIPTION ADDENDUM FOR:**  
**Speech-Language Program Facilitator**

*The information listed under Specific Essential Duties is in addition to Speech-Language Pathologist position description. Any additional information that may be listed under the other categories supersedes the information provided that particular category on the Speech-Language Pathologist position description.*

**PRIMARY ROLE**

The Speech-Language Services Program Facilitator serves to improve the effectiveness and efficiency of the operations of speech-language services in Washington County School District (WCSD). The effectiveness and efficiency of the district speech-language program are measured by the impact on students with disabilities to benefit from specialized instruction and access/progress in the general education curriculum. The primary responsibilities are accomplished in a collaborative culture with district level, cone-site level, and school level stakeholders.

**SPECIFIC ESSENTIAL DUTIES** performed under the direction of the WCSD Special Education Leadership Team and in collaboration with district personnel:

Oversees, supports, and advice as to the effectiveness of diagnostic procedures for accessing speech-language interventions/services.

Monitors the implementation of the services provided by WCSD Speech-Language Pathologists and Technicians to meet the unique needs of a student due to his/her disability.

Assists with oversight for the speech-language services program district-wide.

Serves as a member of the Special Education Collaboration Team and acts as liaison for the speech-language staff, communicating the needs and issues of the staff to the department director and coordinators.

Monitors compliance with IDEA regulations and the Utah Special Education Rules for Speech-Language Pathologists and Technicians. Assists school IEP teams as requested.

Develops evidence-based professional learning opportunities, interventions, and coaching supports for Speech-Language Pathologists and Technicians.

Maintains an electronic management system of SLP services provided in the district that tracks items such as student progress on IEP goals, speech-language staff assignments, caseloads, etc. Prepares reports, and informs WCSD leadership and stakeholders as to the strengths and weaknesses of the program.

Conducts regular professional learning meetings with Speech-Language Pathologists and Technicians and submits a summary of meetings along with prepared agendas to WCSD Special Education Leadership.

Supports Speech-Language Pathologists in mentoring and directly supervising Speech-Language Graduate Students/Interns.

Plans and submits yearly “projection needs” for students regarding their area of related service,

including both certified and classified staff needs.

Manages the availability of current state approved assessment instruments for Speech-Language Pathologists and Technicians.

Participates in professional growth activities at the local, state and national levels.

***SUPERVISORY RESPONSIBILITIES***

This position has direct supervision over the quality and impact of the WCSD speech-language services, not specific Speech-Language Pathologist or Technician personnel.

This position has direct supervision over the Speech-Language Assistants/Paraprofessionals.

***EDUCATION and/or EXPERIENCE***

Master’s Degree or equivalent and three to five years related experience and/or training.

Willingness to participate in local and state professional learning opportunities in the area of staff development, adult learning, professional learning communities, and effective communication.

Prepared By: <b>Special Education Director</b>		Date: <b>04/03/2015</b>
Approved By: <b>Executive Director, Human Resources</b>		Date: <b>04/04/2015</b>
<input type="checkbox"/> Review <input checked="" type="checkbox"/> Revised	By: <b>Assistant Director, HR</b>	Date: <b>04/07/2021</b>
<input type="checkbox"/> Review <input type="checkbox"/> Revised	By:	Date:

**EMPLOYEE ACKNOWLEDGEMENT OF RECEIPT:**

*By signing below, I acknowledge that I have received a district approved position description for my current position. I understand it is my responsibility to review the position description and direct any questions regarding the position description to my department supervisor or the Human Resources Department.*

Print Name:	Date:
Employee Signature:	