



Job Title: Grounds Equipment Operator
Department: Physical Facilities & Maintenance
Reports To: Grounds Supervisor
FLSA Status: Non Exempt
Salary Schedule: MN lane 01

SUMMARY

As directed by Grounds Supervisor, the Grounds Equipment Operator is responsible for mowing, fertilizing, and maintenance of district lawns. The Grounds Equipment Operator is also responsible for maintenance and care of other landscaped areas, trees, sprinkler, systems, play areas, fences, concrete, asphalt and all outdoor physical features of all properties belonging to the district. The Grounds Equipment Operator will apply lawn care chemicals and weed killers and will participate in landscape and sprinkler system installations and renovations. As directed by Irrigation Systems Technician, the Grounds Equipment Operator will be proficient in the assembly and installation of quality sprinkler systems by learning the proper method of installation and purpose of valves, heads, swing joints, nozzles, valve boxes, wiring, piping, PVC cements, etc.

ESSENTIAL DUTIES AND RESPONSIBILITIES may include the following. Regular, reliable worksite attendance and timeliness is an essential job function to perform the essential duties and responsibilities of the position. While this job description attempts to outline all essential duties of the position, the description is not a contract and the job functions are subject to change at the organization's discretion. Other duties may be assigned.

Performs work plans and specifications as assigned by Grounds Supervisor through verbal communication and work orders.

Applies basic safety procedures in order to perform duties in such fashion as to avoid injury to self and others, particularly school children.

Loads mowing, excavating, and other equipment through use of trucks and equipment trailers, competently. Secures said equipment and safely navigates through traffic in order to deliver equipment to various job sites.

Cleans and services all equipment under the direction of the Head Maintenance Mechanic and Irrigation Systems Technician.

Operates the following tools and equipment, competently and safely:

- Zero turn radius mid mount commercial lawn mowers
- Six, nine, twelve, and sixteen foot swath, retractable deck, rotary mowers
- Landscape tractors equipped with front-end loader, three point hitch and power take-off
- Skid-steer uni-loaders with loader, backhoe, trencher and hole auger attachments
- Full-size backhoes, power lawn and parking lot sweepers, land planes, power and tow behind lawn aerators, fertilizer spreaders, grass seeders, industrial air compressors, heat

generating-pump operated-asphalt crack sealers, compressed air powered jack hammers, gas power hedge shears string trimmers and air blowers, shovels, rakes, all hand tools

- Electric and battery powered saws, saws-alls, drills, hammer drills

As directed by the Grounds Supervisor, mows, fertilizes, and maintains district lawns.

Maintains other landscaped areas, trees, sprinklers systems, play areas, fences, concrete, asphalt and all outdoor physical features of all district properties.

Under the direction of the Irrigation Systems Technician, applies lawn care chemicals and weed killers. Participates in landscape and sprinkler system installations and renovations.

SUPERVISORY RESPONSIBILITIES

This job has no supervisory responsibilities.

KNOWLEDGE, SKILLS, ABILITIES, AND QUALIFICATIONS *To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Must demonstrate an acceptable level of maturity, good judgment, and emotional stability.*

Must be proficient in the assembly and installation of quality sprinkler systems by learning the proper method of installation and purpose of valves, heads, swing joints, nozzles, valve boxes, wiring, piping, PVC cements, etc.

Must be knowledgeable in the operation, maintenance and basic repair of commercial grade equipment necessary to perform the above listed duties.

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, procedure manuals and traffic signs. Ability to write routine reports and correspondence. Ability to speak and understand English and effectively communicate with Grounds Supervisor and other crew members. Ability to relay rules and instructions to coworkers, administration, and others.

Ability to calculate figures and amounts such as area, length, gallons, ounces, distance, and miles per hour.

Ability to apply common sense understanding to carry out essential duties of this position.

Ability to carry out instructions furnished in written, oral, or diagram form. Ability to troubleshoot and solve problems involving concrete variable situations.

EDUCATION and/or EXPERIENCE

High school diploma or general education degree (GED); or one to three months related experience and/or training; or equivalent combination of education and experience.

CERTIFICATES, LICENSES, REGISTRATIONS

Must have, or obtain within 1 year of hire date, a valid Utah CDL License.

PHYSICAL DEMANDS *The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

While performing the duties of this job, the employee is regularly required to stand; walk; use hands to finger, handle, or feel; reach with hands and arms; climb or balance; and stoop, kneel, crouch, or crawl. The employee frequently is required to sit and talk or hear. The employee must regularly lift and/or move up to 25 pounds and frequently lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, and color vision.

WORK ENVIRONMENT *The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

While performing the duties of this job, the employee is regularly exposed to outside weather conditions and extreme heat throughout the balance of the workday. Workday may entail up to ten hours. The employee is frequently exposed to moving mechanical parts, darkness, cold, risk of electrical shock or burns from hot equipment, and mechanical vibration. The employee is occasionally exposed to high, precarious places; fumes or airborne particles; and toxic or caustic chemicals. The noise level in the work environment is considered high.

Prepared By: Grounds Supervisor		Date: 01/06/2005
Approved By: Executive Director, Human Resources		Date: 01/18/2005
<input type="checkbox"/> Review	<input checked="" type="checkbox"/> Revised	By: Assistant Director, Human Resources
<input type="checkbox"/> Review	<input checked="" type="checkbox"/> Revised	By: Custodial Coordinator
<input type="checkbox"/> Review	<input type="checkbox"/> Revised	By: _____
		Date: _____

EMPLOYEE ACKNOWLEDGEMENT OF RECEIPT:

By signing below, I acknowledge that I have received a district approved position description for my current position. I understand it is my responsibility to review the position description and direct any questions regarding the position description to my department supervisor or the Human Resources Department.

Print Name:	Date:
Employee Signature:	