



**POSITION DESCRIPTION ADDENDUM FOR:  
AFFILIATED UNIVERSITY EDUCATION LIAISON**

*The information listed under Specific Essential Duties is in addition to Dual Language Immersion Teacher position description. Any additional information that may be listed under the other categories supersedes the information provided on the DLI Teacher position description.*

**SPECIFIC ESSENTIAL DUTIES**

Co-facilitates professional development and collaboration, as directed by principal or dual immersion coordinator, for the benefit of *affiliated university practitioners (i.e. student teachers, interns)* assigned throughout the Washington County School District.

Accompanies *affiliated university practitioners (i.e. student teachers, interns)* on classroom visits in a variety of schools/content area for official visits.

Conducts tours for *affiliated university practitioners (i.e. student teachers, interns)* on school and/or district visits and introduce to key personnel.

Models teaching for *affiliated university practitioners (i.e. student teachers, interns)* of best practices, instructional strategies, and engagement in a non-English classroom setting teaching only in the target language (e.g. Mandarin Chinese, Spanish, Portuguese, etc.), for the purpose of engaging learners at the optimum level.

Acts as a liaison between the university, school/district administration, and the university student.

Follows all guidelines set forth by university and WCSD Affiliation Agreements.

Accepts additional tasks as assigned by the university or WCSD school/district administration.

Attends all university-sponsored and district sponsored meetings for Affiliated University Education Liaisons.

**CERTIFICATES, LICENSES, REGISTRATIONS**

Active Utah Education License required. Oral proficiency based on the American Council on the Teaching of Foreign Language (ACTFL) scale of language proficiency must be at a minimum of Advanced Mid.

Prepared By: <b>Dual Language Immersion Coordinator</b>	Date: <b>12/13/2017</b>
Approved By: <b>Assistant Director, Human Resources</b>	Date: <b>12/13/2017</b>
<input type="checkbox"/> Review <input type="checkbox"/> Revised	By: _____ Date: _____

**EMPLOYEE ACKNOWLEDGEMENT OF RECEIPT:**

*By signing below, I acknowledge that I have received a district approved position description for my current position. I understand it is my responsibility to review the position description and direct any questions regarding the position description to my department supervisor or the Human Resources Department.*

Print Name:	Date:
Employee Signature:	